Public Document Pack

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6 September 2019

Dear Councillor

NOTICE OF INTENTION TO HOLD A CABINET MEETING (OR PARTS OF IT) IN PRIVATE

Please find attached notification that part of the Cabinet meetings to be held on 7 October 2019 will be held in private, as required by the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Please note that the Charities meeting is subject to confirmation and may not be held.

Members of the public who require further information are asked to contact Kate Batty-Smith on 01304 872303 or by e-mail at democraticservices@dover.gov.uk.

Yours sincerely

Kate Batty-Smith

Democratic Services Officer

ENCL

1 **NOTICE OF EXEMPT CABINET MEETINGS** (Pages 2-3)

DEMOCRATIC SUPPORT SECTION ONLY	
Notice No:	
Publication Date:	**06/09/19**

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Notice of Intention to Hold a Cabinet Meeting (or parts of it) in Private

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 came into force on 10 September 2012. These prescribe that 28 clear days' notice must be given by a decision-making body where it intends to hold the whole or part of a meeting in private because confidential or exempt information would otherwise be disclosed. Members of the press and public will be excluded from the meeting during consideration of these items.

NOTICE is hereby given that the Cabinet of Dover District Council intends to hold the meeting (or parts of the meeting), of which particulars are given below, in private for the reasons set out below.

A. Date of Cabinet meetings and agenda items

7 October 2019

The first meeting is a Charities meeting where Cabinet will be acting as trustees for the Charity of Frederick Franklin for a Public Park (Charity No 1092171). The press and public will be excluded during consideration of the following exempt agenda item:

- Marke Wood Recreation Ground – Lease of Pavilion

(This meeting is subject to confirmation and may not take place in October)

The second meeting is a scheduled meeting. The press and public will be excluded during consideration of the following exempt agenda items:

- Review of Catering Provision at Kearsney Abbey and Russell Gardens
- Approval of budget for construction of road at Whitfield Phase 1A in connection with affordable housing
- Award of contract for pitched roof replacement works to Council housing stock

B: Reasons why the meeting (or parts of it) will be held in private

These reports will be considered in private because they contain information which is exempt under paragraph 3 (Information relating to the financial or business affairs of any particular person (including the authority holding that information)) of Part 1 of Schedule 12A of the Local Government Act 1972.

Representations may be made by any person to the Cabinet stating why the meeting (or parts of it) should be held in public. Please submit these in writing to democraticservices@dover.gov.uk or Democratic Services, Council Offices, White Cliffs Business Park, Whitfield, Dover, Kent CT16 3PJ by Friday 27 September 2019.